**Project Status Report**

**CU Psychology Mobile App for Face Training**

**As Of: <11.15.2020>**

**Project Status Summary**  Percent Complete: 20%

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Scope | Schedule | Cost | Risks | Quality |

Schedule: The project is currently on time and we have now completed and reviewed our Project Charter with our sponsor. We are currently working on creating a detailed plan of deliverables in our Work Breakdown Graph. We do not have a meeting with our sponsor this week because we met last week to get our Project Charter reviewed. We updated our Charter again, and are waiting on sign-off from our sponsor. We are currently blocked on exploring the database from last year due to slow communication between our team and last year’s team in order to obtain database credentials.

Risks: Due to time zone differences meetings are late in the week so this gives us little time if an unexpected problem arises. We are confident that with diligent team work a situation like this can be avoided or managed.

# **Work Planned for Last Week**

1. Requirements Documentation
2. Sponsor Meeting
3. Contact with last semester’s team to get the database
4. Code examination from last semester’s repo
5. Work Breakdown Graph
6. Project Charter signoff by sponsor

# **Work Completed Last Week**

1. Project Charter
2. Sponsor meeting
3. Contacted last year’s team to get database access
4. Work Breakdown Graph

# **Work Planned For Next Week**

1. Project Plan
2. Requirements documentation
3. Secure access to database
4. Go through last semester’s database
5. TA Meeting

# **Open Issues**

● Need to make sense of last year's project so we can build upon it. (In progress)

● Need to finish redesigning the app. (In progress)

● Need to run last semester's iOS app. (In progress)

● Need to run last semester's Android app. (In progress)

● Need to familiarize with last semester's database. (In progress)

# **Deliverables and Milestones**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Milestone | WBS | Planned | Forecasted | Actual | Status |
| prototype | 2.1 | 10.10 | 10.10 | / | On schedule |
| database designing | 2.2 | 11.24 | / | / | In progress |
| Interface changing | 3.1 | NA | / | / | Waiting |
| database building | 4.2 | NA | / | / | Waiting |
| backend coding | 4.3 | NA | / | / | Waiting |
| Mobile App | 5.1 | NA | / | / | Waiting |

# **Open Change Requests**

Didn’t start yet.

|  |  |  |  |
| --- | --- | --- | --- |
| Change Request Name | Change Request Number | Request Date | Current Status |
| NA | NA | NA | NA |
| NA | NA | NA | NA |

**Key Performance Indicators (KPI's)**

**Schedule** - Project is On Schedule

Schedule Variance (SV): +/- 0 days

**Cost** - Project is On Budget

Cost Variance (CV): ($0.00)